



MEMORANDUM

DATE: June 26, 2019

TO: South Central Workforce Council

FROM: Jack Fitzgerald, Director 

SUBJECT: One-Stop Committee Recommendation for Yakima Certification

At the last SCWDC meeting the Council approved the recommendation to designate the Yakima WorkSource the Comprehensive Center for the South Central Area. To complete the designation process a center certification had to be done no later than July, 2018. The following is from the State of Washington outlining the basic responsibility.

“Title I of WIOA requires the State Workforce Development Board (SWDB), in consultation with local Chief Elected Officials and Local Workforce Development Boards (LWDBs), to establish criteria and procedures to be used to evaluate and certify one-stop sites for effectiveness, including customer satisfaction, physical and programmatic accessibility, and continuous improvement. LWDBs must certify one-stop sites in order to receive one-stop infrastructure funds.”

The initial step was to develop a process and provide tools to complete a certification process for the Yakima Center. The process was as follows:

- Meet with the One-Stop Committee and outline the timetable and process;
- Outline the expectations of the Site Operator (Employment Security Department)
 - Use the Application for WorkSource Certification (WIN 5612 Attach. A)
 - Engage the One-Stop partners in the process
- Outline the expectations of the One-Stop System Operator;
 - Complete an on-site evaluation, using the One-Stop principles as well as the WIN #5612 outline for guidance
 - Provide a summary to include Best Practices as well as “issues” should there be any
- Certification information and documents due to WDC staff on June 8th, 2018.
- Documents reviewed and sent on to One-Stop committee for the June 12th meeting.

- One-Stop Committee met on June 12 and reviewed the certification documents. The One-Stop committee discussed the results of both. Patrick Baldoz, One-Stop System Operator and Sondra Pieti were both in attendance for questions or clarifications.
- Discussion with the Site Operator and the One-Stop System Operator occurred.
- The One-Stop Committee had consensus to make a recommendation to the South Central Workforce Council to approve the Yakima Center for WorkSource Certification.

The attachments are:

1. The completed Certification Application completed by Sondra Pieti of Employment Security Department, and input from all the partners.
2. The assessment of the One-Stop System Operator, Patrick Baldoz, during his one-site visit.
3. The report summary from the One-Stop System Operator, Patrick Baldoz.

The summary report noted 3 areas of Best Practice;

1. Meeting Communication
2. Staffing/Customer Service
3. Condition of the Facilities

The summary also noted a few areas for future review. The only "area" that was listed had to do with the partnership presence. (Review report). Out of the programs (partners) listed on the report, only the WIOA Adult program was within the control of the local area. A conversation with People for People regarding the level of the Adult Program presence has already occurred and the issue has been resolved. The other 4 programs; Migrant and Seasonal Farm Worker 167 Programs operated by Opportunities Industrialization Centers of Washington, Title IV Services for the Blind and Title V Older American Act/Senior Community Service Employment Program Contractor Change would be a discussion anticipated to have at both a local and state level and may include multiple WDC Directors.

In conclusion, it is the recommendation of the One-Stop Committee for the SCWDC to approve the Certification and reaffirm the Comprehensive Center designation of the Yakima WorkSource. Contingent on local elected official agreement.

Attachments: WorkSource Application
One-Stop Assessment
Summary Report

CC: One-Stop Committee
PB, OSO
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