



M E M O R A N D U M

TO: South Central Workforce Council

FROM: Amy M. Martinez, Program Manager

DATE: June 26, 2018

SUBJECT: PY17 COMMERCE WORKFIRST MODIFICATION

Council staff are requesting to transfer unspent and unobligated WorkFirst program funds within the WDA based upon need for the remainder of PY17.

Department of Commerce awarded the Council with an amendment to the PY17 WorkFirst contract in the amount of \$105,000 for the remainder of the program year. The modified funds will be subcontracted with People For People as they are in need of additional funds for the remainder of the year. As in past years, staff proposes to retain administrative funds to provide oversight, coordination, and overall management of the project.

The chart below outlines the recommended distribution of enrollments to the various subcontractors:

People For People PY17 Contract	Mod 1 Total	Additional Funds	PY17 Total Funding
	\$1,151,688	\$99,000	\$1,250,688
YVFWC/NCAC PY17 Contract	Original Contract	Additional Funds	PY17 Total Funding
	\$722,955	\$0.00	\$722,955

This transfers unobligated funds of \$135,000 and 20 Community Jobs targets from Yakima Valley Farm Workers Clinic/NCAC to People For People. Staff will modify subcontractor agreements to reflect the increase/decrease of funds and enrollments.

The chart below outlines the recommended distribution of enrollments to the various subcontractors:

People For People PY17 Contract	Mod 2 Total	Transfer of Funds	PY17 Total Funding	New CJ Target
	\$1,250,688	\$135,000	\$1,385,688	189
YVFWC/NCAC PY17 Contract	With Pathways Out of Poverty Funds	Transfer of Funds	PY17 Total Funding	New CJ Target
	\$722,955	-\$135,000	\$587,955	98

Recommendation:

The South Central Workforce Council authorizes staff to modify PY17 WorkFirst subcontracts with People For People and Yakima Valley Farm Workers Clinic/NCAC as described in the above narrative and chart.