



## MEMORANDUM

TO: South Central Workforce Council

From: Tamara Bosler, Program Manager

Subject: PETS-DVR Contract to Service Providers-Modification

Date: September 5, 2017

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On May 9<sup>th</sup> of this year the Board approved the modification to increase the “PETS” (Pre-Employment Transition Services) contract with Department of Vocational Rehabilitation (DVR). The modification approved was due to the need to provide workshop instruction to a group or an individual youth and to increase the minimum wage for student WEXs. At the time of approval, staff only had an estimate of what the modification would provide, which would have increased our total contract from \$245,840 to an estimated \$294,030.10, (\$48,190.10). These funds were also approved to be distributed to OIC of Washington and Northwest Community Action Center according to the prior contract agreement.

Because of the potential government shut down all contract negotiations were suspended until further notice, pushing the follow-up to late summer. During the extensive negotiations with the DVR Project manager, our modification funding was increased by \$169,500 for a total contract of \$415,340.15 for a three year period. The funds allow a full 100 hours of WEX hours training for every youth enrolled and the opportunity provide a 3<sup>rd</sup> year, 2018, for an additional summer DVR Program.

Therefore, staff request approval for the SCWDC-DVR contract modification for \$415,340.15 ending 9/30/18 and to increase the 2017 service contracts funding to:

- \$65,880 for OIC of Washington to serve 18 eligible students in Upper Yakima and Kittitas Counties; and
- \$62,220 for Northwest Community Action Center to serve 17 eligible students in Mid and Lower Yakima County

cc: P. Baldoz  
T. Hoerner  
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