



**Full Board Meeting
September 13, 2016
4:00 p.m.
ESD #105
Yakima Room**

Minutes:

Board Members Present

Dennis Flabetich, Chair	Linda Kaminski	Kathy Rheaume
Debbie Byrd	Marcia Henkle	Brian Lenz, WebEx
Tony Edwards	Adam Valdez	Teresa Herrera, WebEx
Carolyn Dresker	Jonathan Smith	Leonard Crouch
Peter Finch	Barbara Cosner, WebEx	Ric Pilgrim
Leanne Liddicoat	Mark Todd	

Staff Present:

Patrick Baldoz	Amy Garcia, Minutes	Tim Hoerner
David Gonzales	Tamara Bosler	Justin Merrell
Amy Martinez	Melanie Willis	

Guests:

Cindy Maib-Robinson	Richard Foster	Sharon Lattanzi
Sondra Pieti	Marcelino Osorio	

Call to Order

Dennis Flabetich called the meeting to order at 4:05 p.m. and welcomed everyone. Introductions were made.

Approval of Minutes

Dennis called for a motion to approve the Full Board May 24, 2016 meeting minutes:

Tony Edwards moved to approve the May 24, 2016 full board meeting minutes, seconded by Barbara Cosner. Motion carried.

Consent Agenda

Dennis called attention to the consent agenda items (noted below) and asked if there was any item that needed to be pulled for discussion. Hearing no response he asked for approval of the consent agenda.

16-09-01 July Financial Statements - Attachment A
16-09-02 PY16 ADULT Contract - Attachment B
16-09-03 Workforce Education and Training Coordinating Board
Mentorship Contract- Attachment C

Linda Kaminski moved to approve the items on the Consent Agenda as presented, seconded by Marcia Henkle. Motion carried.

Guest Speaker- Eddie Miles

Eddie Miles spoke to the Board about the recent partnership between Memorial Hospital and Virginia Mason. Mr. Miles explained it was not a merger but a partnership. He shared the vision of the relationship and how it would benefit the community by expanding access to high quality, affordable and patient-centered health services in our community. Mr. Miles also spoke to the future need of health care professionals for the hospital.

PY16 Dislocated Worker Grant and Contract Award

David Gonzales shared that SCWDC received its final WIOA Dislocated Worker Grant allotment of \$1,088,600. The program begins October 1, 2016 and will run until September 30, 2017. The allotment from this year reflected an 8% decrease in funding from PY15. David asked the board to consider approving the grant and awarding funds to People for People as provided in the memo (Attachment C) of the package.

Leonard Crouch moved to approve the PY16 Dislocated Worker allocations as provided and to enter into agreement with People for People for the delivery of services subject to successfully contract negotiations seconded by Tony Edwards. Motion carried.

YouthWorks2 NGA WBL Learning Lab Grant

Tamara Bosler presented the NGA WBL Learning Lab Grant. She informed the board that SCWDC was selected as one of the noteworthy WBL programs in Washington to serve as a Learning Lab. Washington STEM, on behalf of the Learning Lab Team, will provide technical support for Learning Labs to identify, assess, and codify the promising practices that result in successful WBL experiences for youth ages 16-29, especially for economic disadvantaged individuals. SCWDC will participate in interviews or surveys to share information about program design and outcomes, upon request; assign a primary contact to serve as a liaison between the Learning Lab and Washington STEM; share metrics and data collected about the program and anonymized data about the program participants. SCWDC will present program information, including the performance metrics, at the Governor's Summit on Work-Based Learning, tentatively scheduled for May 2017. Tamara asked the board to consider approval of the Learning Lab Grant.

Mark Todd moved to approve the staff request to accept the Washington State STEM of \$15,000 for the National Governors Association Policy Academy Memorandum of Understanding, seconded by Carolyn Dresker.

Board Member Appointment:

Dennis Flabetich presented that Mike Rogel's application for board membership. He explained that Mr. Rogel had been a past member, his application was reviewed by the Board Development Committee and recommended that the full Council approve forwarding his application to the Board of Yakima County Commissioners for final appointment.

Tony Edwards moved to approve Mike Rogel of Harvest HR as a board member, seconded by Leonard Couch. Motion Carried.

SCWDC 2016 Work Plans

Patrick Baldoz reviewed the committee work plans (Attachments G – M) that were developed at the board retreat. He asked members to take a look at the tasks for each committee and provide input.

Director Report: Patrick Baldoz

Patrick reported that the Strategic Plan has received “substantial approval” from the State of Washington Workforce Training and Education Coordinating Board.

Facilities Update

Patrick Baldoz, Tamara Bosler, Tim Hoerner

Patrick shared with the Board that the negotiations for the new building have begun. The new building will be located next to the new Employment Security Department Office/WorkSource at the Ahtanum Business Park in Union Gap.

Tamara Bosler updated the Council on negotiations, pointing it out it would be a 10 year lease with a 5 year opt out or escape clause. Because some tenant improvement cost were moved to shell cost, the rent has increased from the initial proposal of \$13.95/square foot to \$15.10, but was negotiated down to \$15.00 per square foot. A lease revisit would occur at year 6 with the amount increasing to \$16.00 square foot. Tamara shared that the estimated TI cost would be near \$296,793 as the final number.

Tim Hoerner explained that the dollar figures had gone up from the initial proposal as he had not factored in prevailing wage, which increased cost by 30%. Tim added that he and Patrick had originally calculated a need to pull \$60,000 from each of the three programs and \$60,000 from the unrestricted funds. After further reviewed they concluded that it would be in the best interest of the programs to allocate \$50,000 from each program and \$150,000 from unrestricted funds. Presently the plan is pending ESD approval to allocate and expense TI funds to the current WIOA contracts. Staff asked the Council to consider to utilizing \$300,000 from program and unrestricted funds to cover the T.I cost.

Kathy Rheume moved to approve recommendation to utilize \$300,000 funds from the program and unrestricted funds for tenant improvements, seconded by Tony Edwards. Motion Carried. One abstention, Leanne Liddicoat due to conflict of interest.

Other Business

RISE- Amy Martinez referred the Council to the blue memo in their packet regarding year 2 of the RISE Grant. She shared that SCWDC has been awarded a contract with Department of Social and Health Services in the amount of \$118,259 for the Resources to Initiate Successful Employment (RISE) grant to help residents of Yakima County get the training and support they need to find employment.

The Council uses these funds to employ a Business Service Navigator to enhance employer relations and to create and coordinate work-based learning opportunities for RISE participants. Amy asked the board to consider the recommendation in the memo.

Tony Edwards moved to approve the staff recommendations for authorization of staff to enter into contract with DSHS for the RISE project in the amount of \$118,259., seconded by Jonathan Smith. Motion Carried.

The meeting was adjourned at 5:22 p.m.