



Executive Committee Meeting
October 11, 2016
4:00 p.m.
SCWDC/WebEx

Minutes:

Board Members Present

Dennis Flabetich, Chair
Mark Todd

Kathy Rheaume
Leanne Liddicoat

Jonathan Smith
Linda Kaminski

Staff Present:

Patrick Baldoz
Amy Martinez
Amy Garcia-Hernandez, Minutes

Tamara Bosler
Justin Merrell

Guests:

Don Meseck
Sondra Pieti
Marcelino Osorio, WebEx

Call to Order

Dennis Flabetich called the meeting to order at 4:01 p.m. and welcomed everyone. Introductions were made.

Approval of Minutes

Dennis called for a motion to approve the July 12, 2016 meeting minutes.

Carolyn Dresker moved to approve the July 12, 2016 Executive Committee Meeting minutes as printed, seconded by Linda Kaminski. Motion carried.

Consent Agenda

Dennis called attention to the consent agenda items (noted below) and asked if there was any item that needed to be pulled for discussion. Hearing no response he asked for approval of the consent agenda.

- 16-10-01 August Financial Statements
- 16-10-02 PY16 Commerce WorkFirst Mod-1

Linda Kaminski moved to approve the items on the Consent Agenda as presented, seconded by Carolyn Dresker. Motion carried.

Resolution Regarding Membership in the Non-Profit Insurance Program

Patrick Baldoz updated the committee that the Council's liability and loss insurance is provided by the Non Profit Insurance Program (NPIP). NPIP has moved to its own Chapter,

so legal references in the current Member Agreement are incorrect. An update to the Membership Agreement between NPIP and its members is necessary to adhere to the new RCW, and to the new WAC. As a result the Council must submit a signed copy of the new agreement and a signed resolution of their board in order to continue membership in NPIP. The changes will not influence current premiums.

Linda Kaminski moved to approve recommendation from Staff that the Council approve the attached resolution regarding membership in the Non Profit Insurance Program, seconded by Leanne Liddicoat. Motion carried.

Personnel Employee Benefits

Patrick Baldoz shared with the Executive committee that employee medical and vision plan premiums had increased this year through the Public Employees Benefits Board (PEBB). Additionally, the Council is currently being reviewed by the HCA to determine if a new group rate surcharge is applicable to the Council. If it is determined that the surcharge is applicable to the Council then it will be collected monthly and is applied based on plan tier the employee is enrolled in. Tamara also shared that the employee have a separate fee for dental insurance and that the fee is not included in the insurance plans.

It was discussed that employee medical and vision benefits have not been increased since 2013. Carolyn Dresker explained that with Council paying the increase for the employees, it was a good retention for employees to continue to work for the Council.

Kathy Rheume asked the question if the staff had looked at other plans outside of the PEB? Patrick shared that they had and that the costs was higher.

Jonathan Smith moved to approve the recommendation that the Council pay the adjustment of \$50 per employee and if the state decides that the Council will be subject to the surcharge, it will also be paid by the Council as presented, seconded by Mark Todd. Motion carried. One opposition from Leanne Liddicoat.

Slate of Board Officer Elections

Patrick Baldoz explained that our bylaws state that we must elect officers once every 2 years. The Board Development Committee met and had staff inquire if there was any interest in anyone running as an officer, there was no response. The current officers have been contacted and are all eligible and interested in serving. Dennis has maxed out terms as chair of the board, but would be wanting and willing to serve as vice chair. Carolyn has expressed interest as serving as chair for the board. The slate would be presented to the Full Board in November for Board elections.

**Carolyn Dresker, Chair
Dennis Flabetich, Vice-Chair
Barbara Cosner, Treasure**

Facilities Discussion

Jonathan Smith gave an update regarding the new facility. The previous agreement of the payment of \$150,000 that would be disseminated by the 3 programs, with the approval from Employment Security had changed. However, rules have now changed with federal legislation of how grants can be charged. Approval has to come from the Secretary of the

Department of Labor. Patrick Baldoz explained that we would either receive a letter from the fiscal personnel from the Department of Labor with approval or disapproval in January to utilize funds.

Patrick also explained that SCWDC had four options. One would be that SCWDC could continue to seek DOL option. Which would be a no. It would be a huge risk to wait for their answer. The second option is that SCWDC could pay all T.I.s upfront with reserves and amortize over the 5-year lease term. If we were to do it in this manner, we would not have the state involved. The process would be smoother than any of the other options. The third option we would also be able to do is to seek a turnkey option. The fourth option would be to abandon the project and stay in the current location.

Linda Kaminski moved to approve payment of \$300,000 in order to pay the T.I.s upfront with reserves and amortize over 5 year lease term, seconded by Kathy Rheaume. Motion carried. Leanne Liddicoat abstained from voting.

Other Business

Equal Opportunity Update

Justin Merrell shared that the U.S. Department of Labor Civil Rights center are updating the Washington state method of administration for the non-discrimination plan. SCWDC was required to turn in the two year equal opportunity monitoring plan for 2017 and 2018. We are currently waiting to hear back from the Civil Rights Center for finalization. Justin briefed that staff will have to participate in E.O. training.

The meeting was adjourned at 5:00 p.m.